

**Plum Borough School District  
Facilities Committee Meeting Minutes  
June 2012**

**Date:** June 19, 2012

**Time:** 6:00 PM

**Location:** Board Room, Senior High School

**Purpose:** Discuss Facilities Matters for the Month of June 2012

**Committee Members:** Mr. Zucco and Mr. Dowdell (acting Chair), Committee Members

**Administrative Representatives:** Dr. Glasspool, Mr. Brewer, Dr. Rossi, Mr. Marraccini

**Aramark Representative:** Mr. Bob Holleran, Facility Director

**Construction Representatives:** Mr. Dennis Russo, Russo Construction, Owner's Representative

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I. Call Meeting to Order at 6:01pm

II. Citizen's Comments:

A. On agenda Items

*Melanie Finley, Plum resident and owner of Sports Recreation and associates, addressed action item # 4 (Pivik Playground): she "vehemently disputes" the bid award to BYO Associates because her company was low bid and met all specs. Another rep from her company also questioned the award/bid process and said he will "test the legality" of the BYO award bid.*

*Steve Baker owner of Snyder and Associates (another bid firm) also questioned the selection of BYO, the process, and gave a background of his experience. He said his company was also lower and had met specs. Solicitor Price questioned why Mr. Baker or Ms. Finley didn't bid the BYO equipment, to which Mr. Baker replied that he had a better price/equipment. More discussion ensued amongst Board Members, Mr. Russo and Ms. Finley and Mr. Baker.*

B. On non-agenda items

*Lynn Braun, Plum resident, questioned the elimination of the AEO Foods Program and spoke of its necessity to Education.*

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as presented for the following:

Organization	Date of Use	School/Area
1. PHS Girls Soccer Boosters	August 6 thru 10 2012	Athletic Field

**Committee Recommendation: Move to approve to Public Agenda**

2. Recommend approval to award bid for 2012-13 School year to Christman Chemical for Bid Item # 3, Facial Tissue in the amount of \$ 78.20.

**Committee Recommendation: Move to approve to Public Agenda**

3. Recommend approval to award bid for 2012-13 School year to Christman Chemical for Bid Item #12, De-Icing Pellets in the amount of \$ 10,020.00.

**Committee Recommendation: Move to approve to Public Agenda**

4. Recommend approval to award bid to BYO Playground for new Pivik playground equipment, installation and surfacing in the amount of \$75,845.68.

*Mr. Tommarrello and Mr. Dowdell questioned why the low bid is not being awarded, Mr. Zucco asked If the Pivik PTA was still willing to make a donation to the project. Further discussion ensued, with Mr. Brewer giving an overview of the bid process/selection/specifications. Mr. Dowdell allowed further comments from Mr. Baker about his playground equipment. Mr. Brewer said that BYO was the lowest Responsible bidder with exact specs met for BYO equipment and that the Pivik PTA was "totally on Board" with the BYO selection, and had offered to donate to make up the cost difference.*

**Committee Recommendation: Move to Public Agenda for vote**

5. Recommend approval to award bid to Track Surfaces Co for High School Stadium Track resurfacing repair work in the amount of \$181,900.00.

*Committee requested additional info be forwarded before voting meeting on Warranty Specs, Scheduling timeline, etc-Mr. Holleran said he will get all pertinent info to committee.*

**Committee Recommendation: Move to approve to Public Agenda**

6. Review and discuss/approve Elementary Construction /New Softball Field Invoices as attached for Nello, Massaro, Russo Construction, and Andrews & Price as attached.

**Committee Recommendation: Move to approve to Public Agenda**

7. Change Orders No. 19, 20, 21, 22 and 23 as presented by Mr. Russo

*Mr. Russo explained in detail all change orders, and had additional questions about accounting charges and effect on School budget.*

**Committee Recommendation: Move to approve to Public Agenda**

**Added Items:**

8. Permission to advertise for bids for High School Parking Upgrade

**Committee Recommendation: Move to approve to Public Agenda**

9. Accept Griffith Family Memorial donation for Center Elementary.

**Committee Recommendation: Move to approve to Public Agenda**

IV. Informational Discussion Items:

1. Construction Updates:

A. New Pivik Elementary Project / Softball Field updates:

Mr. Russo, Russo Construction – New Pivik Elementary School and Softball Field.

*Mr. Russo handed out update sheets for both Pivik Elementary and Softball Field and gave progress update on both projects. Changes had to be made to existing water lines to Baseball/Softball field. The result of the changes is the District will have reduced Water Sewage bill and increased pressure to Irrigation lines and concession area stand. He also explained ADA required changes to the existing parking area near the Stadium (in relation to the Softball Field). Mr. Marraccini explained the Insurance claims and protection costs associated with the new Pivik Elementary. Mr. Zucco expressed “Thank You” to Mr. Russo and his team for all the hard work and efforts in the Pivik/Softball Projects.*

2. Design cost for potential renovation of Adlai Stevenson by Mr. Russo.

*Mr. Russo said a Design Team has been assembled for potential renovations of Adlai, headed by Mr. Arnie Caffas (District Engineer). He also said the District paid \$17,000.00 for Schematic Designs For 2008 Feasibility Study done by L.R.Kimball and questioned whether those designs were ever received. If found, “substantial” money could be saved in Design costs.*

3. Adlai concerns and solutions for trespass/graffiti /loitering issues.

*Dr. Glasspool addressed Adlai concerns, and gave an update of actions and plans made since May facility meeting. He also gave a cost estimate of \$30,000.00 to upgrade exterior lighting at Holiday Park, Regency Park and Adlai. After some discussion Board approved action to add additional \$30,000.00 to 2012-13 General Fund Budget for these associated costs.*

4. Options for public use of “public grounds” (i.e. parking lots, tracks, playgrounds, hoops, etc).

*Discussion was held about signs possibly being posted to minimize loitering in the evening hours at all Elementary Schools, Dr. Glasspool will review possible sign language in coordination with the Plum Police Department.*

5. PS&R evaluation/cost estimate of additional parking spaces at High School “circle”.

*Dr. Glasspool addressed design/costs associated with the High School “circle” area that has been the subject of discussion with the borough. Dr. Glasspool requested “permission to advertise” for bids for parking upgrade. Permission was approved, and needs moved to “Action” item for Public Agenda.*

6. Discussion of the recent 2012 Risk Assessment Survey by The Gleason Agency.

*The most recent survey was handed out to all Board Members. Mr. Holleran commented that he was “disheartened” by all the repeat issues in latest survey and more work needs done to solve all the issues. Dr. Glasspool requested a response to the Board in September*

7. New Pivik Elementary Dedication time/date.

*After some Board discussion about logistics for the new Pivik Dedication Ceremony, the date was set for August 20, 2012 at 6pm.*

8. June 27<sup>th</sup>-Plum EMS “Life Flight” Training at HS parking lot.

*Mr. Holleran gave info regarding Plum EMS training at High School.*

9. Griffith Family Memorial location/design at Center Elementary.

*Board approved the Memorial and moved this item to “accept donation” for Public Agenda.*

V. New Business Roundtable

*Board members had questions about the Grandstand Erosion project- Mr. Holleran said it began recently and he has been monitoring. Will contact Contractor for further update.*

VI. Next Facilities Meeting: Tuesday, July 17, 2012

VII. Adjournment at 7:49pm.